

Committee: Executive
Date: Monday 18 June 2012
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Barry Wood (Chairman)	Councillor G A Reynolds (Vice-Chairman)
Councillor Ken Atack	Councillor Norman Bolster
Councillor John Donaldson	Councillor Michael Gibbard
Councillor Tony Ilott	Councillor Nigel Morris
Councillor D M Pickford	Councillor Nicholas Turner

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. **Minutes** (Pages 1 - 12)

To confirm as a correct record the Minutes of the meeting held on 28 May 2012.

Strategy and Policy

6. **Tenancy Strategy** (Pages 13 - 48)

6.35pm

Report of Head of Regeneration and Housing

Summary

To provide Executive with a Tenancy Strategy for approval.

Recommendations

The Executive is recommended:

- (1) To adopt the Tenancy Strategy (attached at Appendix A).
- (2) To agree a six month review period for the Strategy Tenancy Policy (if recommendation (1) is approved).

Service Delivery and Innovation

7. **Health Sector Changes and a Response to the draft Oxfordshire Health and Wellbeing Strategy** (Pages 49 - 60)

6.45pm

Report of Director of Community and Environment

Summary

The purposes of this report are to provide an update on local progress with the health sector reforms, to ask the Executive to respond to the Draft Oxfordshire Health and Wellbeing Strategy which is out to consultation and to provide the latest position on the Community Partnership Network (CPN) and in particular, its potential role supporting Oxfordshire HealthWatch.

Recommendations

The Executive is recommended:

- (1) To note the progress on the local health sector reforms;
- (2) To endorse the Community Partnership Network engaging directly with a formative Oxfordshire HealthWatch body; and
- (3) To consider with or without amendment the proposed response to the Draft Oxfordshire Health and Wellbeing Strategy at Appendix 2

Report of Chief Executive

Summary

To highlight the opportunities presented by the marketing of RAF Bicester in relation to Heritage and economic growth and to seek approval for Cherwell District Council's involvement in the project.

Recommendation

The Executive is recommended:

- (1) To approve the establishment of a strategic partnership (Cherwell District Council, Bomber Command Heritage and other key agencies and interested parties) to investigate the potential of securing the site for heritage purposes, to enable the provision of an education centre and museum.

Value for Money and Performance

Report of Head of Transformation

Summary

This report presents the Council's annual performance review for 2011/12 as measured through the Corporate Performance Management Framework.

Recommendations

The Executive is recommended:

- (1) To note that, despite tough performance targets, a challenging economic environment, and a year of unprecedented organisational change with the implementation of a joint management team shared with South Northamptonshire Council, Cherwell District Council has met or made satisfactory progress on 95.5% of the performance targets outlined in its performance management framework.
- (2) To note that the Council has delivered a challenging value for money programme. This has ensured that the pledge to reduce the Council's budget by £1 million has been met.
- (3) To note the progress in delivering the Council's strategic objectives and the summary of performance referred to in paragraphs 1.4 and 1.5
- (4) To request an update on the issues highlighted in paragraph 1.6 in the first quarter report of 2012/13.
- (5) To agree the draft Annual Performance Report (attached as appendix 10) and delegate authority to the Head of Transformation, in consultation with the

Lead Member for Performance and Customers, to make any minor changes to the document as required before publication.

10. 2011/2012 End of Year Finance Report (Pages 133 - 164)

7.15pm

Report of Head of Finance and Procurement

Summary

This report summarises the Council's provisional Revenue and Capital performance for the financial year 2011/2012 and reports on performance against the procurement action plan. The figures are still subject to further validation work to ensure compliance with statutory requirements and proper accounting practices.

Recommendations

The Executive is recommended:

- (1) To note the provisional revenue out-turn position for 2011/2012 detailed in Appendix 1.
- (2) To agree the carry forward of budget underspends within 2011/2012 to 2012/13 as detailed in Appendix 1.
- (3) To note the transfer to general fund balances as detailed in Appendix 1.
- (4) To note the continued improvement in accuracy and reliability that the Council has made in projecting the year end position through the embedding of the Corporate Dashboard.
- (5) To note the provisional capital out-turn position for 2011/2012 detailed in Appendix 2a.
- (6) To agree the balances on capital schemes which have slipped in 2011/2012 to be carried forward into the 2012/2013 capital programme as set out in Appendix 2b.
- (7) To note progress against the Councils Procurement Action plan – Appendix 3 and savings achieved Appendix 4.
- (8) To note the review of reserves undertaken by the Head of Finance & Procurement and the Lead Member for Financial Management detailed in Appendix 5.
- (9) To delegate responsibility to the Head of Finance and Procurement in consultation with the Lead Member for Financial Management to consider and implement further changes relating to all aspects of the closedown of the accounts for 2011-12 including the transfer of costs from revenue to capital, amendments of the revenue and capital budgets and implementation of a minimum revenue provision accordingly.

Urgent Business

11. Urgent Business

Any other items which the Chairman has decided is urgent.

12. Exclusion of the Press and Public

The following reports contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 – Information relating to any individual.

2 – Information which is likely to reveal the identity of an individual.

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Schedule 12A of that Act.”

13. Performance and Research Business Case (Pages 165 - 200) 7.25pm

Exempt Report of Head of Transformation

14. Joint JMT (Joint Management Team) Support Service (Pages 201 - 276) 7.30pm

Exempt Report of Director of Resources

(Meeting scheduled to close at 7.35pm)

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

Personal Interest: Members must declare the interest but may stay in the room, debate and vote on the issue.

Prejudicial Interest: Member must withdraw from the meeting room and should inform the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

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